

1ST NOVEMBER 2009

**RENEWAL TIME FOR YOUR SUBSCRIPTION TO
THE APPROVED REGISTER OF HK PRACTITIONERS.**

The Approved Register of HK Practitioners (the Website/Register) is managed by Health Kinesiology UK but the funding is given to the Health Kinesiology Initiative Team (HKI) to promote HK within the UK.

NEW INFORMATION from Marion Boorman KF Assoc, Membership Secretary:

I have taken over as 'Membership Secretary' and am now handling the HK renewals and managing all your information on the database. Thanks must be expressed to Ben Calder and Roger Hocking who have previously done sterling work with this.

Dealing with subscriptions to the HK Website/Register/Database takes a lot of time and as this work is all voluntary it needs to be done in as short a time as possible. Please make sure that your annual subscription is sent in on time – this means **on or before 31st October 2010** (to Marion Boorman NOT Ben Calder or Roger Hocking) as the new subscription year begins on 1st November 2010. If you send your renewal after this date you will need to pay a late payment fee of an additional £10.

For those of you who are practising, a copy of the renewal forms is enclosed with this newsletter, or available on the website.

Please do not put off paying this or put it on the 'To Do' pile or the back burner, but get out your cheque books, complete the Declaration Form and Details for the Website sheet and send to Marion Boorman, 14 Malden Park, New Malden, Surrey, KT3 6AS. You can make life even easier by using PayPal or pay by Standing Order – all instructions are in the Renewal Forms – but you still need to complete and send me the Declaration Form and Details for the Website sheets!

By renewing your subscription to the HK Website/Register it is a time to ensure that we have all your up-to-date information on the database.

SOME REALLY USEFUL INFORMATION:

● **Professional Insurance**

When you first join the HK it is required that you send me a copy of your Professional Insurance for the file. You do not need to send this every year, but it is your responsibility to renew your annual insurance in order that your details are listed on the HK Website/Register. Please note that the sheet you send me **must** be the one stating that you are insured for **Kinesiology** – I do not need to see **any other** paperwork regarding your insurance (otherwise my file gets enormous!).

- On the **Declaration** Page 2, please write your name **CLEARLY** adding the date, your home address, phone number and email and sign the form.

● **DETAILS FOR THE WEBSITE/Register LISTING – the approved register of hk practitioners**

Roger Hocking as the Website Manager will be making the changes to the HK Website/Register as has previously done, but details of changes e.g. home address/phone numbers/email and practice addresses/phone numbers/emails should come to me in the first place (marionboorman@googlemail.com) and I will forward all changes to Roger.

We hope this will save a lot of time and avoid replication of information.

Page 3 requires the location of the premises where you treat the clients and will appear on your listing on the HK Website/Register. Please list **all** the locations where you work.

DON'T FORGET TO MAKE COPIES OF ALL THE INFORMATION YOU SEND ME, FOR YOUR OWN FILES.

Remember: you can be on the HK Register even if you haven't joined the Kinesiology Federation (KF).

- **YOUR PERSONAL WEBPAGE** – This is **not** the same as the HK Website/Register and is administered independently by Roger Hocking. For information please address enquiries to Roger at greendrift@gmail.com - see the information on Page 4 of Renewal Forms. If you do make changes to your Personal Webpage, please cc marionboorman@googlemail.com.

INFORMATION ON HK PROGRESSION

The following information will give you all the steps you need to become KFRP –if that's what you wish to do.

1. Student

After HK3 each student is invited, **after completion of 20 issues using the facet sheet**, to join the register as a Student Practitioner (**SP**), this currently costs £1.50 per month up to Renewal (31st October) then £15 per annum (plus £10 late payment fee if paid after 31st October).

Not all students wish to do this and that is perfectly acceptable.

2. NQP – Newly Qualified Practitioner

After HK Assessment **but without Kinesiology Federation Foundation Assessment Certificate** those who have previously been called **SP** on the register can now upgrade to Newly Qualified Practitioner (**NQP**) and pay £25 per annum at the following renewal year (plus £10 late payment fee if paid after 31st October).

Those that have never been registered can go straight on as NQP and pay monthly upgrade fee £2.70 per month up to Renewal (31st October) then £25 per annum (plus £10 late payment fee if paid after 31st October)

NOTE: NQP category is only valid for one year during which time the practitioner must complete the KF Foundation Assessment - failure to do this will result in either removal from the HK site or a downgrade to SP.

3. KF Associate

After HK Assessment and KF Assessment those who have passed **both HK Assessment and KF Assessment** can upgrade through the Kinesiology Federation **KF** to KF Associate status. When the KF have acknowledged this to the practitioner by issuing a KF Certificate, they can then upgrade on the HK Website/Register to KF Assoc (KF Associate) and pay at the following renewal year £25 per annum After HK Assessment and KF Assessment (plus £10 late payment fee if paid after 31st October).

KF Associate is valid for a maximum of 5 years (the last 2 years being formal extensions given through the Head of HK and acknowledged by the KF). After 5 years the practitioner either upgrades to **KFRP** (and again they must wait formal recognition from the KF for this) or be removed from the HK Website/Register.

At each step that the KF is involved it is the practitioner's responsibility to await notification in the form of a Certificate from the KF before changing their status on the HK Website/Register.

At each upgrade, you **MUST** send a copy of tutor's letter confirming you have undertaken 20 issues (SP); HK Assessment Certificate (NQP), KF Foundation Certificate (KF Assoc) or KFRP Certificate together with the fees for the relevant months up to Renewal and/or Annual amount. **You must send photocopies of these certificates as email will not be acceptable.** Send to Marion Boorman, 14 Malden Park, New Malden, Surrey. 020 8949 1142 for any questions/queries. I would appreciate it if you would put a note in telling me exactly what you are upgrading from/to or if you are joining HK Register. Many thanks.

I look forward to being of service to HK.

Marion Boorman

(apologies that my name appears SO often in this article but now you know what I do!).